

**WASHINGTON STATE  
DENTAL HYGIENE EXAMINING COMMITTEE  
AMENDED CONFERENCE CALL MEETING MINUTES  
May 03, 2002**

**MEMBERS PRESENT:** Kathy Conrad, RDH, Acting Chairperson  
Faye Kirkendall, RDH  
Barbara Routledge, RDH

**STAFF PRESENT:** Tony Eyles, Program Representative  
Vicki L. Brown, Program Manager  
Carol L. Lewis, Administrator

**OTHERS PRESENT:** Audrey Clark, RDH – Washington State Dental Hygiene Association  
Colleen Gaylord, RDH – Washington State Dental Hygiene Association  
Dr. Sharon Golightly, RDH - Pierce College  
Gail Heacox, RDH  
Melissa Johnson, Lobbyist, Washington State Dental Hygiene Association

The Dental Hygiene Examining Committee held the May 03, 2002 meeting via conference call beginning at 9:00 a.m. on Friday, May 03, 2002.

**ITEMS ON THE AGENDA**

**OPEN SESSION:**

**1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Kathy Conrad, RDH, Acting Chairperson.

**A. APPROVAL OF AGENDA**

The agenda was approved as published.

**B. APPROVAL OF MINUTES**

The October 19, 2001 meeting minutes were approved as published.

**2. EXECUTIVE OFFICER REPORT-** Carol L. Lewis, Administrator and Vicki L. Brown, Program Manager

**A. 2001 – 2003 Biennial Budget -**

Ms. Lewis and Ms. Brown presented the Committee with a copy of the 2001 – 2003 biennial budget for the Dental Hygiene program for their review and information.

**B. Governor's Freeze on Hiring, Travel and Equipment**

Ms. Lewis and Ms. Brown reviewed with the Committee the directive from Governor Gary Locke on the hiring, travel and equipment freeze. This was discussed at length as the Committee questioned how the freeze directly affected them and the Department of Health.

**C. Department of Health – Boards, Commissions and Committees Spring Conference**

Ms. Brown reported that the DOH Boards, Commissions and Committees Spring Conference has been cancelled due to the current travel restrictions and a general lack of interest.

**D. 2002 Legislation**

The Committee was updated on the legislation, which had passed during the 2002 legislative session. It was noted that Senate Bill 6797 – Relating to Dental Hygienists, was introduced but did not go anywhere. Melissa Johnson, lobbyist for the Washington State Dental Hygiene Association, stated that this bill would be re-introduced during the 2003 legislative session.

**E. Other New Business**

The Committee discussed the issue of whether a Dental Hygienist can or cannot place chemotherapeutic agents. Staff was requested to contact both the Board of Pharmacy and the Dental Quality Assurance Commission to schedule a joint meeting on this issue.

**3. MISCELLANEOUS REPORTS:**

The following reports were presented to the Committee:

**A. Western Regional Examining Board Executive Meeting – Kathy Conrad, RDH**

See attached report.

**B. Western Regional Examining Board Exam Review – Barbara Routledge, RDH**

The Western Regional Examining Board Exam Review meeting was held July 24, 2001 in Coeur d'Alene, Idaho. Ms. Routledge reported that WREB would hold seats at the schools for those students whom attend the school where the exam is being held. The Western Regional Examining Board is requesting that member states submit names of possible dental hygiene examiners. There will be an additional dental hygiene exam added in California. The exam will be held in December 2002.

**4. UPDATE REGARDING THE CENTRAL REGIONAL DENTAL TESTING SERVICES (CRDTS) EXAMINATIONS – Carol L. Lewis, Administrator**

Carol L. Lewis reported that she has drafted a letter to CRDTS requesting that the Dental Hygiene Examining Committee become a member state. CRDTS has approved this request allowing the DHEC to join. Ms. Lewis reported that she is working closely with Ted Carter, Executive Director of CRDTS and will keep the Committee informed of the progress. Ms. Lewis explained the policies of CRDTS and that she has requested the same agreement that the program currently has with the Western Regional Examining Board and the Washington State Dental Quality Assurance Commission. The Committee will look into what level of participation with CRDTS is required at the various meetings and will discuss at the next meeting.

**5. 2001 SUBSTITUTE SENATE BILL 6020, ACCESS TO DENTAL CARE (RCW 18.32.226 AND RCW 18.29.220) – Carol L. Lewis, Administrator**

Ms. Lewis updated the committee on the status of the implementation of this new law. The program sent out new licenses to all dental hygienists licensed on or before April 19, 2001. Dental Assistants were notified through dentists. Dental Hygienists seeking the school sealant endorsement that were licensed after April 19, 2001 must wait for the completion of the rule-making process which is in progress. The committee discussed revising the sealant guideline manual. The Department of Health and Child and Family Health (CFH) staff will contact the members of the original group that worked on the manual to revise it.

**6. SELECTION OF PARTICIPANTS FOR 2002 ANNUAL CONFERENCES**

**A. Western Conference of Dental Examiners and Dental School Deans – July 18 – 21, 2002.**

Kathy Conrad, RDH was elected to attend the Western Conference of Dental Examiners and Dental School Deans meetings and to be the Committee representative.

**B. American Association of Dental Examiners – October 2002**

Faye Kirkendall, RDH was elected to attend the American Association of Dental Examiners meeting and to be the Committee representative.

**C. Citizens Advocacy Center Meeting**

When the public member is appointed to the Committee, they will attend the yearly Citizens Advocacy Center meeting.

**7. SELECTION OF WESTERN REGIONAL EXAMINING BOARD (WREB) EXAMINATION REVIEW COMMITTEE (ERC) REPRESENTATIVE FOR AFTER OCTOBER 01, 2002.**

Faye Kirkendall, RDH was elected to replace Barbara Routledge, RDH as the Western Regional Examining Board Examination Review Committee representative effective October 1, 2002.

**8. CONSENT AGENDA - CORRESPONDENCE**

The following items and any additional correspondence received or sent was for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion of these items.

There was no discussion on the following items:

- A. January 2002 Western Regional Examining Board and Examination Review Committee minutes.
- B. A letter dated March 14, 2002 from the Western Regional Examining Board concerning an Administrator's meeting and update.
- C. A letter dated March 14, 2002 from the Western Regional Examining Board concerning the July 2002 Board of Director's meeting
- D. A letter dated March 14, 2002 from the Western Regional Examining Board concerning the July 2002 Dental Hygiene Examination Review Committee meeting.
- E. A copy of the Department of Health policy number K01.01 – Ethics.
- F. March 14, 2002 Department of Health Newsletter, "The Sentinel."
- G. April 16, 2002 Department of Health Newsletter, "The Sentinel."

**9. OTHER OPEN SESSION BUSINESS – (For discussion only)**

It was determined that at a future meeting, the Committee will need to decide the amount of participation they will have with the Central Regional Dental Testing Service (CRDTS).

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**9. OTHER OPEN SESSION BUSINESS – (For discussion only) (continued)**

It was noted that for the annual meeting, CRDTS would pay for seven members to attend. The breakdown will be four Dental Quality Assurance Commission members and three Dental Hygiene Examining Committee members.

**ADJOURNMENT**

There being no further business before the Committee, the conference call meeting was adjourned at 10:30 a.m. Friday, May 03, 2002.

Respectfully Submitted:

Approved:

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Vicki L. Brown, Program Manager

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Kathy Conrad, RDH, Acting Chairperson